

ONDOKUZ MAYIS UNIVERSITY
INTERNATIONAL STUDENT ADMISSION REGULATION

PART ONE

Purpose, Scope, Basis, and Definitions

Purpose and Scope

Article 1 - (Amended Article: 30/05/2019-2019/130) (1) The purpose of this regulation is to regulate the principles and procedures related to the application, admission, and registration of international students who will be admitted to associate, undergraduate, and graduate programs of Ondokuz Mayıs University.

Basis

Article 2 - (Amended Article: 17/06/2021-2021/144) (1) This regulation has been prepared based on Article 45 (f) of Law No. 2547 and the principles regarding the admission of students from abroad, which were accepted by the Higher Education Council on January 21, 2010, and amended on February 13, 2013, under Article C/1.

Definitions and Abbreviations

Article 3 - (Amended Article: 30/05/2019-2019/130) (1) In this regulation;

- a) Department: Refers to the relevant department of the institutes affiliated with Ondokuz Mayıs University that provides education and training services,
- b) Unit: Refers to the relevant institute/faculty/school/conservatory/vocational school of Ondokuz Mayıs University,
- c) Unit board: Refers to the relevant board of the faculty/school/conservatory/institute/vocational school,
- d) Unit management board: Refers to the relevant management board of the faculty/school/conservatory/institute/vocational school,
- e) TRNC: Refers to the Turkish Republic of Northern Cyprus,
- f) OMU-TURKISH: Refers to the Ondokuz Mayıs University Turkish Language Teaching Application and Research Center,
- g) OMU-YOS: Refers to the Ondokuz Mayıs University Entrance Examination for International Students,
- h) GPA: Refers to the high school grade point average,
- i) Program: Refers to the associate, undergraduate, and graduate level diploma program of Ondokuz Mayıs University,
- j) Rector: Refers to the Rector of Ondokuz Mayıs University,
- k) Senate: Refers to the Senate of Ondokuz Mayıs University,
- l) T.C.: Refers to the Republic of Turkey.

m) **(Amended clause: 07/04/2022-2022/141)** TR-YÖS: Entrance Examination for International Students

n) **(Amended clause: 07/04/2022-2022/141)** International Relations Unit: The International Relations Unit of Ondokuz Mayıs University

o) **(Amended clause: 07/04/2022-2022/141)** International Student: An individual who is not a Turkish citizen or who is a Turkish citizen but has studied abroad, and who is enrolled in an associate degree, undergraduate, or graduate program or attending Turkish language courses in an educational institution

p) **(Amended clause: 07/04/2022-2022/141)** University: Ondokuz Mayıs University

r) **(Amended clause: 07/04/2022-2022/141)** Visa: An endorsement on a foreigner's passport issued by a state's diplomatic representatives or border authorities, indicating that the foreigner can apply for entry at the state's border posts and be admitted into the country

s) **(Additional clause: 07/04/2022-2022/141)** YDS: The Foreign Language Proficiency Test, abbreviated as YDS in Turkish.

PART 2

Application, Placement and Enrollment Procedures for Associate and Bachelor Programs

Basic requirements for application

ARTICLE 4 - (1) The following candidates will be accepted for application provided that they are in their final year of high school or have graduated:

a) Those who are foreign nationals,

b) Those who are born as Turkish citizens but have obtained permission to renounce Turkish citizenship from the Ministry of Internal Affairs, and those who have a Recognized Rights Usage Document, indicating that they are not of legal age and are the children of those who have renounced their Turkish citizenship (Article 7 of the Turkish Citizenship Law No. 5901 states that "Children born in or outside Turkey to a Turkish citizen mother or father in a marriage union are Turkish citizens." Candidates applying for foreign student admission quotas may benefit from reviewing the Turkish Citizenship Law.)

c) Those who have acquired Turkish citizenship later on after being foreign nationals and dual citizens in this situation.

(d) 1- Those who are Turkish citizens and have completed their last three years of secondary education (high school) in a foreign country except for the TRNC, and those who have completed their entire secondary education (high school) in Turkish schools established by the Ministry of National Education (MEB) in a foreign country before 01/02/2013,

2- Those who started their secondary education (high school) abroad after 01/02/2013, and those who have completed their entire secondary education (high school) in a foreign country except for the TRNC, and those who have completed their entire secondary education (high school) in Turkish schools established by the Ministry of National Education (MEB) in a foreign country,

e) Those who are TRNC citizens and have GCE AL exam results and have completed their secondary education (high school) and are residents of the TRNC, or those who have registered and received

education in other schools and high schools in other countries between 2005-2010 and have or will have GCE AL exam results.

(2) The following candidates will not be accepted for applications:

a) Those who are Turkish citizens and have completed their secondary education (high school) entirely in Turkey or Northern Cyprus,

b) Those who are citizens of Northern Cyprus (except those who have completed their secondary education in Northern Cyprus high schools and have a GCE AL result, as well as those who have registered and received education in other countries' colleges and high schools between 2005-2010 and have or will have a GCE AL exam result),

c) Dual citizens who are defined in subparagraph (b) of the first paragraph of this Article (except those who meet the conditions in subparagraph (d) of the first paragraph).

d) Dual nationals, one of whom is a citizen of the TRNC (excluding those who have completed their entire secondary education in TRNC high schools and have GCE AL results, as well as those who have registered and studied in colleges and high schools in other countries between 2005-2010 and have GCE AL exam results),

e) Turkish citizens who are studying in schools within the Turkish embassies or foreign high schools in Turkey, and dual nationals who have their first citizenship as the Republic of Turkey as defined in paragraph (b) of the first paragraph,

f) Individuals who have been expelled from a higher education institution in Turkey.

Student Quota

Article 5 - (Amended article: 30/05/2019-2019/130) (Amended paragraph: 07/04/2022-2022/141)

The quotas for associate and undergraduate programs that will accept international students are determined by unit establishment decisions, together with their special conditions and unit recommendations, and are presented to the Senate. After approval by our University Senate, they are entered into the Higher Education Council Common Database (YÖKSİS) and presented to the approval of the Higher Education Presidency.

(2) (Amended paragraph: 07/04/2022-2022/141) In case there are no applications for the international student quota or the quota is not filled, the vacant quotas may be transferred to other program quotas by a university senate decision. Transfer of quotas to the Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy, and Faculty of Law is subject to the approval of the Higher Education Executive Board after the University Senate Decision.

(3) (Amended paragraph: 07/04/2022-2022/141) The exam, application, evaluation, final registration, Turkish proficiency determination, and special ability exam dates for international students are determined taking into account the characteristics of the program and are specified in the academic calendar. Special ability exams are held at the location of the relevant faculties on the day and time specified in the academic calendar, and the final registrations of successful students are made after the exam.

Article 6 - (Amended article: 30/05/2019-2019/130) (1) The Ondokuz Mayıs University International Student Entrance Exam (OMÜ-YÖS) is organized by the International Relations Unit and Distance Education Center (UZEM). OMÜ-YÖS results are valid for two years. General information about the exam is provided on the website.

Preference Application

Article 7 (1) (Amended paragraph: 07/04/2022-2022/141) Explanations regarding applications are announced on the University's official website, and applications are made online. The required documents for the application must be uploaded to the system online.

(2) Applications that are not made within the announced period or made with incomplete/incorrect/fake documents are considered invalid.

(3) (Amended paragraph: 07/04/2022-2022/141) The types of exams and scores accepted by the Senate for the application are specified in the application announcement text. The validity period of exams at the high school graduation level (such as Abitur, International Baccalaureate, etc.) is unlimited, while the validity of exams at the university entrance level (such as SAT, etc.) is limited to two years. A score of 70 from OMÜ-YÖS is required for admission to the Faculty of Medicine, Dentistry, and Pharmacy.

(4) (Abolished: 30/05/2019-2019/130)

(5) (Abolished: 30/05/2019-2019/130)

(6) (Amended paragraph: 30/05/2019-2019/130) In the placement of the preferred programs, the math, basic learning skills, and equal weight score types obtained from OMÜ-YÖS are taken into account. The score types of the departments are specified in the announcement text.

Assessment and placement procedures

Article 8 - (Amended article: 30/05/2019-2019/130) (1) (Amended paragraph: 03/06/2021-2021/123) (Amended paragraph: 07/04/2022-2022/141) Evaluation and placement processes:

The evaluation of applications and placement of candidates according to their preferences are carried out by the UZEM (Distance Education Center), and the records are kept by the Student Affairs Directorate. The International Student Admission Commission is established with the participation of the Student Affairs Director, the Rector's Deputy in charge of Student Affairs, and five (5) faculty members selected by the Rector. The International Student Admission Commission conducts the placement and final registration procedures and checks the appropriateness of the placements. The coordination of the application system is ensured by UZEM, the Student Affairs Directorate, and the International Relations Office in cooperation.

(2) **(Amended paragraph: 07/04/2022-2022/141)** The number of students from the same country to be admitted to a program cannot exceed 20% of the current program quota. However, if there are vacant quotas in sections where score conditions are applied, this threshold is not applied.

(3) **(Amended paragraph: 07/04/2022-2022/141)** Only OMÜ-YÖS and TR-YÖS results are used for the initial placements. **(Additional sentence: 17/06/2021-2021/144)** However, the part of the undergraduate program quota that will accept international students up to 20% can be evaluated within the additional rules determined by the Senate. In the additional placements, priority is given to OMÜ-YÖS and TR-YÖS, and placements in empty quotas are made according to other national and international exam results and ONO results.

(4) In case of a tie in placement scores, placement is made first based on ONO results, then based on preference order if the tie persists. If there is still a tie after these steps, the younger candidate is preferred.

(5) The evaluation of applications to units that accept students through special aptitude exams is carried out according to the criteria specified in the relevant unit's special aptitude regulations.

(6) During the academic year, the candidate is only placed in one department/program. There is no second opportunity for preference and placement.

(7) The Senate's approval is required to announce vacant quotas for the placement of international students.

Announcement of Results and Visa Procedures

Article 9 - (1) (Amended paragraph: 07/04/2022-2022/141) The placement results of the candidates are announced on their personal online application pages. No notification is sent to the candidates separately.

(2) **(Amended paragraph: 07/04/2022-2022/141)** Candidates who are accepted to our university must obtain a student visa by applying to the Turkish Representation with the acceptance letter they will obtain from the online application page. The authenticity of the document can be verified through the link address on the acceptance letter. As the Acceptance Letter Verification is done online, the University does not send the acceptance letter to the Consulate or Embassy.

Final Registration

Article 10 – (Amended Article: 30/05/2019-2019/130)

(1) Final registrations are made as announced on the university website.

(2) The required documents for final registration are announced on the university website along with the application text.

(3) **(Amended paragraph: 07/04/2022-2022/141)** The university registration must be made in person by the candidate. Registrations of those under the age of eighteen are made with the consent of the mother and father obtained from Turkish notaries or embassies and consulates. The registrations of these students cannot be made by proxy.

(4) **(Amended paragraph: 07/04/2022-2022/141)** International students who register with the university can benefit from general health insurance by paying general health insurance premiums within three months from the initial registration date if they apply to the Social Security Institution (SGK).

(5) **(Amended paragraph: 07/04/2022-2022/141)** The registrations of those who provide incomplete, incorrect, or fake information/documents during the final registration process will be cancelled even if their registration process has been completed. Legal proceedings will be initiated against those who provide fake documents.

(6) Candidates who do not register within the announced registration dates will be deemed to have waived their registration rights.

(7) Whether a Turkish proficiency certificate will be requested from students enrolled in programs with a language of instruction other than Turkish and the deadline for submission of the certificate will be determined by the Unit Board Decision.

(8) Those enrolled in Turkish language programs that have a mandatory foreign language preparation class can submit their Turkish proficiency certificate until the end of the preparation class. The mandatory foreign language proficiency and level determination exam and the preparation class education are carried out in accordance with the Ondokuz Mayıs University Foreign Language Education-Teaching Regulations.

(9) **(Additional paragraph: 03/06/2021-2021/123)** Students who have gained the right to register must fill out and sign the financial declaration form prepared by our university to confirm that they have sufficient financial means to cover their expenses during their education in our country.

(10) **(Abolished: 07/04/2022-2022/141)**

(10) **(Amendment: 03/06/2021-2021/123) (Amendment: 07/04/2022-2022/141)** Students who have registered for high school equivalency certificate must submit their diploma by one month before the beginning of the spring semester of the academic calendar specified from the date of registration. Students who fail to submit their diploma during this period will have their registration canceled. Students without an equivalency certificate will be considered on leave and will not be able to register for courses or receive a student certificate.

(11) **(Amendment: 03/06/2021-2021/123) (Amendment: 07/04/2022-2022/141)** Students who register with a Temporary Graduation Certificate must submit their graduation certificates by one month before the beginning of the spring semester of the academic calendar specified from the registration date. If the student fails to submit their graduation certificate by this deadline, their registration will be canceled. To register with a temporary graduation certificate, the year of application and the year of temporary graduation must be the same. Registration will not be accepted with temporary graduation certificates obtained in previous years.

(12) **(Amendment: 03/06/2021-2021/123) (Amendment: 07/04/2022-2022/141)** Candidates who will register with a Certificate of Graduation must submit their documents by the date specified by the Higher Education Council. Students who fail to submit their documents within the specified period will have their registration canceled.

(13) **(Amendment: 03/06/2021-2021/123)** In the case of unforeseen circumstances that are not covered by the general rules and regulations, or in the case of objections to placements, the student's situation will be decided by the International Student Admission Commission.

(14) **(Amendment: 03/06/2021-2021/123) (Amendment: 07/04/2022-2022/141)** The tuition fees paid by students who have been admitted to the university for registration will not be refunded under any circumstances. Failure to obtain a visa or residence permit, registration at another university, program or department change, giving up the right to admission, or registering for Turkish language courses, Turkish language learning centers, or our university's Turkish Language Learning Center does not require a refund of the fees.

PART III

Application, Placement and Registration Procedures for Graduate Education

Quota and application requirements

ARTICLE 11 - (Amended article: 30/05/2019-2019/130) (1) There is no quota limit for international students applying for graduate programs.

ARTICLE 12 - (Amended article: 30/05/2019-2019/130) (1) A minimum of a 4-year undergraduate degree is required for admission to master's programs with thesis/without thesis, and a minimum of a 5-year undergraduate degree or a master's degree with thesis is required for admission to doctoral/art proficiency programs.

(2) Candidates who can apply as international students;

a) Foreign nationals,

b) Those who were born as Turkish citizens but have been granted permission to renounce their Turkish citizenship by the Ministry of Interior Affairs and those who have been issued a document stating that they are eligible to use the rights granted by the Law on the Use of Rights Granted by Law, and their underage children who are registered on their Turkish citizenship renunciation document,

c) Dual citizens who have acquired Turkish citizenship by later acquiring citizenship of another country,

d) Turkish citizens who have completed their undergraduate education entirely in a foreign country (including those who have completed their education in Turkish schools outside the TRNC).

(3) **(Additional paragraph: 03/06/2021-2021/123)** Students whose mother and/or father is a Turkish citizen automatically acquire Turkish citizenship by birth. Those who have not completed their entire undergraduate education in a foreign country (except for TRNC) or have not renounced their Turkish citizenship cannot apply for international student quotas.

The requested documents for application

Article 13 (Amended article: 30/05/2019-2019/130) (1) From international student candidates who meet the application requirements for graduate applications:

a) Application form,

b) Copy of passport,

c) Certified and translated into Turkish or English from foreign representation, graduation certificate/diploma and transcript for undergraduate or graduate studies,

d) For foreign nationals who have graduated from a higher education institution abroad, a Diploma Equivalency Certificate is required for "Health fields".

(2) **(Amended paragraph: 03/06/2021-2021/123)** In the admission of international students to graduate programs with a foreign language of instruction, it is mandatory to obtain a score equivalent to at least 65 points from internationally recognized foreign language exams, which are recognized by the Higher Education Council as equivalent to the central foreign language exams, or an equivalent score from internationally recognized foreign language exams accepted by ÖSYM. This requirement does not apply to those who have completed their undergraduate or graduate studies in a department that teaches in the language of instruction they will receive their education in.

Admission and registration procedures for students

Article 14 - (Amended article: 30/05/2019-2019/130) (1) The evaluation and admission of international students are finalized with the opinion of the relevant department head and the approval of the unit executive board. It is announced on the website of the relevant institute.

(2) The final registration and course registration procedures are completed within the periods specified in the academic calendar. The registration process of a student whose application is accepted outside of these periods is carried out during the following registration period.

(3) A student who has completed their undergraduate or graduate education in a program related to foreign language education but wants to continue their postgraduate education in a different foreign language education field must obtain a score of 55 from the internationally recognized foreign language exam accepted by the Higher Education Council as equivalent to the central foreign language exam in the language of instruction of the program they applied for.

(4) International students with dual citizenship who register for graduate programs with their foreign citizenship cannot change their student status during their education.

(5) A student who registered for a graduate program under the status of an international student and changes their citizenship to Turkish during their education continues their education by paying the tuition fee determined for international students.

PART FOUR

Various and Final Provisions

Turkish Proficiency

Article 15 - (Amended article: 30/05/2019-2019/130) (1) The Turkish proficiency of students is determined based on Turkish language proficiency certificates obtained from OMÜ-TÜRKÇE or from other institutions and organizations whose equivalence has been approved by OMÜ-TÜRKÇE.

(2) The Turkish proficiency of students who have a high school diploma issued by the Turkish Ministry of National Education or who have graduated from Turkish schools abroad is considered sufficient. The Turkish proficiency of a student who has graduated from a higher education diploma program that provides education entirely in Turkish, either domestically or abroad, is also considered sufficient. International students admitted to graduate programs that are taught in a foreign language are not required to provide a Turkish proficiency certificate.

(3) **(Amended paragraph: 07/04/2022-2022/141)** Candidates who do not have a Turkish language proficiency certificate or whose Turkish language level is lower than C1 level are granted a one-year leave to improve their Turkish language level. Students who obtain a C1 certificate from OMU-TURKCE or students who obtain an equivalent Turkish language proficiency certificate that is accepted and submitted within this period will start their education in the following semester. Students who cannot provide the certificate are given an additional one-year extension. Students who do not provide the OMU Turkish language proficiency certificate, which has been approved for equivalence, within 2 (two) years from the definite registration will be removed from our university's records. Students who do not have a C1 certificate will be accepted as "Studying at OMU Tömer" if they provide a document showing that they have enrolled in National Education Ministry-approved Turkish language course centers or universities' Turkish Language Learning Centers. Students who are granted a leave cannot receive a student certificate and cannot register for courses.

(4) **(Additional paragraph: 30/05/2019-2019/130) (Revoked: 07/04/2022-2022/141)**

Tuition fee/contribution fee

ARTICLE 16 – (Revised article: 30/05/2019-2019/130) (1) The tuition fee/contribution fee to be taken from students accepted from abroad for each year will be determined by the University Management

Board in accordance with the relevant legal provisions within the fee range determined by the Council of Ministers.

Obligations for International students

ARTICLE 17 - (Amended article: 30/05/2019-2019/130) (1) International students:

- a) Must notify our University within 15 days of any changes related to their personal, civil, and educational status,
- b) Must obtain a new residence permit from local authorities within 15 days of the expiry date stated on their current permit, by proving that they are continuing their education,
- c) Must apply immediately to the relevant authorities to obtain a new permit or passport within 15 days if they have lost their residence permit or passport,
- d) Must inform our University within 48 hours of any changes to their residential address, and inform the local authorities of their new address and departure from their previous address.

Cases not covered by the regulation

ARTICLE 18 - (1) In cases not covered by this Regulation, the Ondokuz Mayıs University Associate and Undergraduate Education and Training Regulation, the Ondokuz Mayıs University Graduate Education and Training Regulation, relevant legislation, decisions of the Higher Education Council, Senate, relevant department management board, and relevant department board shall apply.

Regulation repealed

ARTICLE 19 - (Amended article: 30/05/2019-2019/130) (1) The Ondokuz Mayıs University Principles and Procedures for Admission of International Students to Graduate Programs, which was adopted by Senate decisions dated February 2, 2015 and numbered 2015/60, March 9, 2016 and numbered 2016/60, and March 31, 2016 and numbered 2016/79, has been cancelled.

Validity

ARTICLE 20 - (1) This Regulation shall enter into force on the date it is adopted by the Senate.

Enforcement

ARTICLE 21 - (1) The provisions of this Regulation shall be executed by the Rector.

Senate Decision approving the Regulation	
Date	Number
17.05.2018	2018/127
The Senate Decision amended in the Directive	
Date	Number
30.05.2019	2019/130
03.06.2021	2021/123
17.06.2021	2021/144
07.04.2022	2022/141